

**Revit/BIM Coordinator**

Position: Full Time

Experience: 3-5 years min

Mayer/Reed is a Portland based design studio providing landscape architecture, urban design, visual communications, and product design services for the environments in which people live, work and play. The firm's work in creating places for human activity explores the social, cultural, ecological and historic contexts that shape these environments.

Mayer/Reed is seeking a BIM coordinator to provide design assistance to our Landscape Architecture and Environmental Graphics groups on projects specific to Revit skills and capabilities.

Major responsibilities include:

- Manage model setup and file maintenance for multiple projects
- Provide training and mentoring support to designers working in Revit
- Coordinate and assist with coordination for multiple files across architectural disciplines
- Provide quality control, clash detection and adhere to project and industry standards
- Create accurate Revit 3D model and 2D drawings for construction

Candidates should possess:

- Experience with Revit in a professional application
- Ability to take direction from multiple project managers and to contribute in a team environment
- Strong organizational, verbal and written communication skills
- Ability to pass a federal background check as required for projects

Salary is commensurate with experience. Benefits package included.

Our studio is in downtown Portland with access to bike and transit routes. Staff enjoys on-site workout, bike and shower facilities, education offerings and social events. Visit [www.mayerreed.com](http://www.mayerreed.com) to learn more about our studio.

Submit cover letter, resume and portfolio to Mayer/Reed by May 3, 2019.

attn: Jeramie Shane [employment-la@mayerreed.com](mailto:employment-la@mayerreed.com) and Kathy Fry [employment-vc@mayerreed.com](mailto:employment-vc@mayerreed.com)